

# Saint John Wall Catholic School

## *A Catholic School For All*



### Mission Statement

*'To educate each and every unique child in our care to hear and respond to what God calls them to be'*

### Site Assistant

**Salary: Support Staff Grade 2, full time**

**Hours: 5 days per week, hours to cover site between 6.30am and 6.00pm (shifts vary on rota, 6.30am – 2.18pm and 10.12am – 6.00pm)**

**From: 1 February 2022 to 31 January 2023 (dependent on your availability/notice period)**

Saint John Wall Catholic School is a highly successful oversubscribed 11-16 school with a mixed and diverse population, serving the community of North West Birmingham. Over 50% of our pupils qualify for additional Pupil Premium funding, and there are over 50 different languages spoken by members of our school community! We endeavour

*'to educate each and every unique child in our care to hear and respond to what God calls them to be'*

### The Role

This role is to assist the Site Manager in maintaining and improving all aspects of the school buildings and grounds.

### Responsibilities

You will be asked to assist with:

- Opening and locking up the site
- Operation of school systems, including heating, lighting, alarms, security etc
- General portorage of school equipment, furniture and deliveries
- Handyperson duties which may include furniture repairs and decorating
- Maintaining and improving on site safety for pupils and staff

### The Individual

You are a person who takes great pride in their surroundings and strives to ensure that people around them are safe. You have an eye for detail and a willingness to take on anything required to get jobs done in a safe and effective manner. You are committed to our mission statement and are a role model for pupils and colleagues. You will need to be a great team player with a resilient character and strong personal drive.

The school is committed to safeguarding and promoting the welfare of children, and expect all staff to share this commitment. The successful candidate will be subject to all necessary pre-employment checks, including satisfactory application for enhanced DBS.

To find out more about Saint John Wall Catholic School, please visit [www.sjw.bham.sch.uk](http://www.sjw.bham.sch.uk). The Support Staff application form and job description can be found on the website, under Staff, Vacancies. If you have any questions, please email [enquiry@sjw.bham.sch.uk](mailto:enquiry@sjw.bham.sch.uk)

**Closing date: 9.00am Wednesday 19 January 2022**

*As a Catholic School we will expect that you actively support the Catholic ethos, and help us to follow the highest standards of safeguarding for our pupils. The successful candidate will be subject to enhanced DBS and any other relevant employment checks.*