

Saint John Wall Catholic School

A Catholic School For All

Site Assistant

Salary: Support Staff Grade 2

Hours: Full time 36.5 hours to cover site between 6.30am and 6.00pm (shifts vary on rota, 6.30am – 2.18pm and 10.12am – 6.00pm)

Saint John Wall Catholic School is a highly successful oversubscribed 11-16 school with a mixed and diverse population, serving the community of North West Birmingham. Over 50% of our pupils qualify for additional Pupil Premium funding, and there are over 50 different languages spoken by members of our school community! We endeavour

'to educate each and every unique child in our care to hear and respond to what God calls them to be'

The Role

This role is to assist the Site Manager in maintaining and improving all aspects of the school buildings and grounds.

Responsibilities

You will be asked to assist with:

- Opening and locking up the site
- Operation of school systems, including heating, lighting, alarms, security etc
- General portorage of school equipment, furniture and deliveries
- Handyperson duties which may include furniture repairs and decorating
- Maintaining and improving on site safety for pupils and staff

The Individual

You are a person who takes great pride in their surroundings and strives to ensure that people around them are safe. You have an eye for detail and a willingness to take on anything required to get jobs done in a safe and effective manner. You are committed to our mission statement and are a role model for pupils and colleagues. You will need to be a great team player with a resilient character and strong personal drive.

To find out more about Saint John Wall Catholic School, please visit www.sjw.bham.sch.uk. The Support Staff application form and job description can be found on the website, under Staff, Vacancies. If you have any questions, please email enquiry@sjw.bham.sch.uk

Closing date: 9.00am Tuesday 20 April 2021

As a Catholic School we will expect that you actively support the Catholic ethos, and help us to follow the highest standards of safeguarding for our pupils. The successful candidate will be subject to enhanced DBS and any other relevant employment checks.