



Saint John Wall Catholic School – A Catholic School For All

*'To educate each and every unique child in our care
to hear and respond to what God calls them to be'*

Casual Exam Invigilator

Saint John Wall Catholic School is a highly successful oversubscribed 11-16 school with a mixed and diverse population, serving the community of North West Birmingham. Over 50% of our pupils qualify for additional Pupil Premium funding, and there are over 50 different languages spoken by members of our school community!

The Role

To assist the Exams Officer in the smooth and efficient running of exams in accordance with regulations governing those exams. You will also be asked to invigilate for in-year assessments, carried out under exam conditions.

Responsibilities

You will be support the Exams Officer with distribution and collection of exam papers and will supervise candidates whilst they complete their exam/assessment.

The Individual

You are someone who has a compassionate nature, but also attention to detail, and the ability to follow safety procedures and processes. You will need to take pride in your work, and endeavour to give our pupils the best support and chance to achieve the best results they can, which will have a great impact on their future lives.

To find out more about Saint John Wall Catholic School, please visit www.sjw.bham.sch.uk. The application form and job description can be found on the website. If you have any questions, please email enquiry@sjw.bham.sch.uk

Salary

Support Staff Grade 2



Informal visits

Informal visits to school prior to application can be arranged by contacting Mrs Page on 0121 554 1825 or by email to enquiry@sjw.bham.sch.uk

Application form and Job Description can be found at
www.sjw.bham.sch.uk/AboutUs/Vacancies

As a Catholic School we will expect that you actively support the Catholic ethos, and help us to follow the highest standards of safeguarding for our pupils. The successful candidate will be subject to enhanced DBS and any other relevant employment checks, including an online search.

